

10 October 1952

ENCLOSURE #1

REGULATIONS ESTABLISHING AND PROCEDURES FOR DETERMINING  
ELIGIBILITY OF CERTAIN REPRESENTATIVES OF FOREIGN GOVERNMENTS TO  
RECEIVE U. S. GOVERNMENT CLASSIFIED SECURITY INFORMATION

When in the interests of the United States in its relations with foreign governments, it is necessary that representatives of foreign governments be allowed to receive, within the United States, information classified for security reasons by the United States Government, the following regulations and procedures shall govern. However, nothing in these regulations and procedures shall be construed as authorizing the disclosure of such information in contravention of law or regulations. Regulations and procedures herein described shall be in addition to and not in lieu of existing regulations. Furthermore, any additional means available to individual departments or agencies for obtaining further background information regarding any foreign representative shall be exploited to the maximum. In considering any release hereunder, the best interests of the United States shall be the paramount determinant.

I

The term "Classified Security Information" as used herein means official information, the safeguarding of which is necessary in the interests of national security and which is classified for such purpose by the appropriate classifying authority in one of the following categories:

There are five categories of classified security information, four of which in descending order of importance to national security carry one of the following designations: "Top Secret", "Secret", "Confidential" or "Restricted" in addition to being specifically identified as "Security Information". The remaining category applies to information classified as "Restricted Data" defined as follows in Section 10(b)(1) of the Atomic Energy Act of August 1, 1946, c.724, 60 Stat. 766; 42 USC Section 1810(b)(1):

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"The term 'Restricted Data' as used in this section means all data concerning the manufacture or utilization of atomic weapons, the production of fissionable material, or the use of fissionable material in the production of power, but shall not include any data which the Commission from time to time determines may be published without adversely affecting the common defense and security."

Of the foregoing, "Restricted Data", "Top Secret Security Information", and "Secret Security Information" are further identified as "Highly Classified Security Information".

The classification "Top Secret" combined with the identification "Security Information" is held at the absolute minimum. Such classification is given only to information which plainly requires the highest degree of protection in the interests of national security. The major criteria for the assignment of this classification is recognition of the fact that unauthorized disclosure of information so classified would or could cause exceptionally grave danger to the national security.

The classification "Secret" combined with the identification "Security Information" is given only to information which requires extraordinary protection in the interest of national security.

The classification "Confidential" combined with the identification "Security Information" is given to such information as requires careful protection in order to prevent disclosures which might harm the national security.

The classification "Restricted" combined with the identification "Security Information" is applied to information having such bearing upon national security as to require protection against unauthorized use or disclosure, particularly information which should be limited to official use.

## II

The requirements of these regulations need not be applied to diplomatic and consular representatives and high ranking, official civil and military personnel of foreign governments such as cabinet ministers, service chiefs of staff and others of comparable official status.

## III

With respect to representatives of foreign governments other than those specified in II, above, and V, below, the following steps shall be taken before information classified "Confidential" or "Restricted" by the United States Government for security reasons may be released to them within the United States.

1. A personal identity document with official statement (the form of which is attached and marked Exhibit "A") shall be executed by the representative and responsible authority of his government and submitted by the appropriate agency of his government to the appropriate agency of the United States Government.

2. A photograph of the foreign government representative shall be appended to the identity document with official statement.

3. The United States department or agency concerned shall transmit the photograph and the identity document with official statement to the Federal Bureau of Investigation (FBI). The FBI will return the foregoing documentation to the department or agency from which received, together with any derogatory information which may exist in its files.

4. Upon completion of the action prescribed above, the department or agency of the United States Government concerned shall evaluate the information received from the Federal Bureau of Investigation, and determine whether or not the particular representative shall be granted acceptance for the purpose of receiving such "Confidential" or "Restricted" security information as the department or agency finds it necessary to disclose.

5. When necessary in the interests of the United States, the head of a department or agency may grant acceptance for officially sponsored visitors to have access to "Confidential" or "Restricted" security information during visits prior to completion of the foregoing procedures, but only after receiving the photograph and identity document with official statement referred to above. Such acceptances shall be granted only in exceptional cases when it is clearly demonstrable that the administrative delay involved in completing the prescribed acceptance procedures in

advance is impracticable. The prescribed procedures will be completed, however, for the purpose of developing pertinent facts for future guidance.

#### IV

If, in the interests of the United States, the representatives referred to in III, above, require access to highly classified security information, the following additional steps shall be taken before the information may be released to them:

1. The department or agency of the United States Government shall (1) transmit copies of the identity document with official statement to the Office Assistant Chief of Staff, G-2, Army; Office of Special Investigations, Air Force; Office of Naval Intelligence; Central Intelligence Agency; and Department of State; (2) request the foregoing agencies to furnish as soon as practicable any pertinent information regarding the representative which is possessed by them; and (3) receive and consider replies furnishing any pertinent information regarding the representative in the possession of these agencies, or stating that no information is possessed.

2. Upon completion of the action prescribed above (paragraph 1), the department or agency of the United States Government shall evaluate the information received, including that received from the Federal Bureau of Investigation, and determine whether or not the particular representative shall be granted acceptance for the purpose of receiving such highly classified security information as the department or agency finds it necessary to disclose.

3. When necessary in the interests of the United States, the head of a department or agency may grant acceptance for officially sponsored visitors to have access to highly classified security information during visits prior to completion of the foregoing procedures, but only after receiving the photograph and identity document with official statement referred to in Section III, and completion of the FBI check as prescribed in Section III, paragraph 3. Such acceptances shall be granted only in exceptional cases when it is clearly demonstrable that the administrative delay involved in completing the prescribed acceptance procedures in advance is impracticable.

The prescribed procedures will be completed, however, for the purpose of developing pertinent facts for future guidance.

V

When, in the most urgent or exceptional circumstances, the head of a United States Government department or agency determines that it is vitally necessary in the interests of the United States to invite a named representative of a foreign government by reason of his special qualifications to participate in its work or to make a visit to assist it in any manner in the solution of any specific problem, and time or other circumstances do not permit completion of the steps required in Section III or Section IV hereof, whichever is applicable, he may, subject to such conditions of release as he shall prescribe, release classified security information to such representative. Preferably prior to the issuance of the invitation, the Department or Agency concerned will complete as much of the individual's personal history as can be obtained from the information on hand and process it in accordance with the procedures prescribed in Section III or Section IV hereof, whichever is applicable.

IDENTITY DOCUMENT AND OFFICIAL STATEMENT

## INSTRUCTIONS:

1. This Document, when completed, consists of the following questionnaire, a photograph attached to a separate page and appended hereto and an official statement by the responsible authority of the sponsoring government.
2. Type or print answers to the following questions. Write "None" when applicable. All addresses should show house number, street, commune or municipality, province and country.
3. If space is not adequate for complete answers, attach a supplemental sheet to this form.
4. This Document must be submitted in duplicate.

1. MINISTRY OR DEPARTMENT \_\_\_\_\_  
COUNTRY \_\_\_\_\_
2. NAME \_\_\_\_\_  
(Surname, followed by given names)
3. ALL OTHER NAMES EVER USED \_\_\_\_\_
4. NATIONALITY \_\_\_\_\_ PRIOR NATIONALITY IF ANY \_\_\_\_\_  
(Citizenship)
5. (a) DATE OF BIRTH \_\_\_\_\_  
(Month, day and year)  
(b) PLACE OF BIRTH \_\_\_\_\_  
(Including commune or municipality, province, country)
6. DESCRIPTION: (Check which) ☐ Male ☐ Female; Height \_\_\_\_\_  
Weight \_\_\_\_\_; Color of Eyes \_\_\_\_\_; Color of Hair \_\_\_\_\_;
7. RANK OR POSITION \_\_\_\_\_  
SERVICE NO. \_\_\_\_\_
8. PRESENT ORGANIZATION, ASSIGNMENT OR DUTY, INCLUDING ADDRESS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. PREVIOUS ADDRESSES IN THE UNITED STATES, IF ANY \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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10. NAMES AND ADDRESSES OF RELATIVES (IF ANY) LIVING IN THE UNITED STATES:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I have completed this Document with the knowledge that any false statement of omission of material fact may be sufficient cause for the disapproval or termination of my participation in any mission, assignment or course.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Usual Signature of Person Filling  
Out Identity Document)

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Notification is hereby given to the \_\_\_\_\_  
(Name of the Department or Agency)

of the United States Government that: \_\_\_\_\_  
(Name of Individual)

is being sent by the Department of \_\_\_\_\_  
of the Government of \_\_\_\_\_  
(Name of Foreign Government)

The Department of \_\_\_\_\_ of the Government of \_\_\_\_\_  
(Name of Foreign Gov't)

hereby states that:

(1) The security services of the said Government have checked under their own standards of investigation and clearance as to the suitability of the above-named individual from a security standpoint.

(2) The said Government has cleared the above-named individual for access to its own highest category of security information. (If cleared for a lesser classified category, state such category and explain.)

\_\_\_\_\_  
\_\_\_\_\_  
(3) The said Government has in its possession information which corroborates the answers made by the above-named individual to the questions in the foregoing Identity Document executed by said representative; and

(4) Any classified security information of the United States Government received by such representative will be used for official

purposes only and will be safeguarded in accordance with the conditions  
of release prescribed by the United States Government.

(Signed) \_\_\_\_\_

\_\_\_\_\_  
(Full Name)

\_\_\_\_\_  
(Position)

\_\_\_\_\_  
(Date)

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